# University of Arizona Cooperative Extension Volunteer Requirements

Any one volunteer may have more than one duty line – all requirements must be met for all duties assigned

<table>
<thead>
<tr>
<th>Required Actions</th>
<th>Fingerprint Based Background Check</th>
<th>Motor Vehicle Record Check</th>
<th>DCC Registration</th>
<th>Preventing Harassment and Discrimination Training</th>
<th>Defensive Driver Training</th>
<th>Youth Safety Training</th>
<th>Cash Handling Training</th>
<th>Payment Card Security Training</th>
<th>Program &amp; County Training</th>
<th>Volunteer Letter of Appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recurrence</td>
<td>6 years</td>
<td>4 years</td>
<td>Once</td>
<td>2 years</td>
<td>4 years</td>
<td>1 year</td>
<td>2 years</td>
<td>2 years</td>
<td>Varies</td>
<td>1 year</td>
</tr>
<tr>
<td>Works with Youth Unsupervised</td>
<td><img src="fingerprint.png" alt="Fingerprint" /></td>
<td><img src="group.png" alt="Group" /></td>
<td><img src="checklist.png" alt="Checklist" /></td>
<td><img src="training.png" alt="Training" /></td>
<td><img src="driver.png" alt="Driver" /></td>
<td><img src="safety.png" alt="Safety" /></td>
<td><img src="handling.png" alt="Handling" /></td>
<td><img src="security.png" alt="Security" /></td>
<td><img src="program.png" alt="Program" /></td>
<td><img src="letter.png" alt="Letter" /></td>
</tr>
<tr>
<td>Handles Cash</td>
<td><img src="group.png" alt="Group" /></td>
<td><img src="checklist.png" alt="Checklist" /></td>
<td><img src="cash.png" alt="Cash" /></td>
<td><img src="card.png" alt="Card" /></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Handles Credit/Debit Card</td>
<td><img src="group.png" alt="Group" /></td>
<td><img src="checklist.png" alt="Checklist" /></td>
<td><img src="card.png" alt="Card" /></td>
<td><img src="card.png" alt="Card" /></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drives on University Business</td>
<td><img src="car.png" alt="Car" /></td>
<td><img src="group.png" alt="Group" /></td>
<td><img src="checklist.png" alt="Checklist" /></td>
<td><img src="driver.png" alt="Driver" /></td>
<td><img src="safety.png" alt="Safety" /></td>
<td><img src="handling.png" alt="Handling" /></td>
<td><img src="security.png" alt="Security" /></td>
<td><img src="program.png" alt="Program" /></td>
<td><img src="letter.png" alt="Letter" /></td>
<td></td>
</tr>
<tr>
<td>Works regularly throughout the year, no youth contact</td>
<td><img src="group.png" alt="Group" /></td>
<td><img src="checklist.png" alt="Checklist" /></td>
<td><img src="safety.png" alt="Safety" /></td>
<td><img src="driver.png" alt="Driver" /></td>
<td><img src="handling.png" alt="Handling" /></td>
<td><img src="security.png" alt="Security" /></td>
<td><img src="program.png" alt="Program" /></td>
<td><img src="letter.png" alt="Letter" /></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Works single event, no youth contact</td>
<td><img src="group.png" alt="Group" /></td>
<td><img src="checklist.png" alt="Checklist" /></td>
<td><img src="safety.png" alt="Safety" /></td>
<td><img src="driver.png" alt="Driver" /></td>
<td><img src="handling.png" alt="Handling" /></td>
<td><img src="security.png" alt="Security" /></td>
<td><img src="program.png" alt="Program" /></td>
<td><img src="letter.png" alt="Letter" /></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>