Master Gardener Volunteer Project Proposal Request
School and Community Gardens
University of Arizona Cooperative Extension, Maricopa County

Please fill out this form completely and return it 5-7 days in advance of your request date. Fields in green are required.

CONTACT INFORMATION:

Name: _______________________________ Date: ______________
Email: _______________________________ Phone: ______________
Organization: ____________________________________________

PROGRAM REQUEST:

Name of Activity/Event/Project: ____________________________________________
Date(s) of Event: ____________________________ Time(s) of Event: ______________
Location of Event: ________________________________________________________
Brief Description of Event: ________________________________________________

Size of Audience: ____________________________ Age Range of Audience: __________

Focus Area for Project: Check all that apply

___ Environmental Stewardship ___ Food Security & Hunger
___ Improving Community ___ Youth Development through Gardening
___ Economic Development ___ Nutrition

How many Master Gardener Volunteers will be needed? _______________

Estimated budget for this project: _________________________________________

Timeline for this project: _________________________________________________
Attach a separate sheet of paper with the following information:

- Describe your Project and define its objective. Describe in as much detail as possible how you propose to achieve this objective.
- Names of individuals responsible for purchase of materials.
- List of other volunteers (organizations or groups) who will be assisting with this project.
- List of individuals responsible for maintenance and care of plantings after plant installation.
- Outline your annual plan for maintaining this project.
- Describe how your project will benefit the community.
- What is the opportunity either for Master Gardeners to educate the public, or for the participating Master Gardeners to learn about horticulture?
- How will you determine whether or not this project achieved its objective?

In gratitude for MG assistance, our organization is able to offer the following (welcome, but not required.)

___ Monetary donation to the program ___ Promotion/Publicity
___ Master Gardener signage at project ___ In-kind support (be specific)

Submit this proposal to the Urban Agriculture Assistant in Extension at hepaul@cals.arizona.edu. The proposal may be reviewed by designated leadership and members.

SOME THINGS YOU SHOULD KNOW:

- Maricopa County Master Gardeners are trained to use science-based research provided by the University of Arizona College of Agriculture and Life Sciences.
- Our Speaker’s Bureau can provide speakers on a variety of horticultural topics. Call 602-827-8200 ext. 837
- Master Gardener Ambassadors are available for community events. Email jocook@cals.arizona.edu
- The Master Gardener hotline is available to answer gardening questions by calling 602-827-8200 ext. 301
- Email gardening questions to arid_gardener@cals.arizona.edu
- **We do not provide planting materials, horticultural supplies, or funding for community projects.**
- **We do not provide crews of landscape maintenance workers, but will assist you in organizing and educating your own people.**
- **We cannot recommend specific commercial companies or brand names.**

If you have questions concerning access, wish to request a Sign Language interpreter or disability-related accommodations please contact Jo Cook 602-827-8200 ext. 311. The University of Arizona is an EEO/AA - M/W/D/V Employer.