



The following changes have been implemented for Arizona 4-H Shooting Sports instructor certification training:

- National 4-H Shooting Sports policy requires that adult 4-H shooting instructors be at least 21 years old. Thus, persons 19 and 20 years old are not eligible to be 4-H shooting sports instructors and will not be accepted for the training.
- **All applicants** for the training must have the signature of the responsible extension person on their application form.
- Adult applicants will be given preference over junior instructor applicants (4-H members 14 to 18 years old). Junior instructors will be accepted on a space available basis.
- **The Arizona 4-H Shooting Sports Certification Course will now last 2 days, with an on-line course with 4.5 hours of video content that must be completed by November 8th, 2019. The Online Course will include short quizzes, and discussion boards. Selected Applicants will be given access to the on-line course on October 25th, 2019.**
- All applicants must be Certified 4-H Volunteers who have been approved through their county office and are a DCC with the University of Arizona.
- The training class size is limited. If space is available, preference will be given by the date the application is received.
- Applications not accompanied by all required forms will not be accepted. Required forms are: Media Release, Code of Conduct and Medical Release. Applicants for Junior Instructor must also include the signed Shooting Sports Permission/Acknowledgment form.
- Applicants must complete the 4-H Shooting Sports Online Training Course in Community D2L Prior to the in-person training event.
- At this time, the Hunting Discipline will not be offered.



**4-H FALL SHOOTING SPORTS EDUCATION  
INSTRUCTOR CERTIFICATION COURSE, November 9-10 2019  
TUSCON, ARIZONA**



\* \* \* APPLICATION DEADLINE IS October 18, 2019\* \* \*

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_

AGE: OVER 21 YEARS \_\_\_ UNDER 18 YEARS \_\_\_ Male \_\_\_ Female \_\_\_

ARE YOU A CURRENT 4-H VOLUNTEER LEADER?: YES \_\_\_ IN PROCESS \_\_\_ NO \_\_\_

**County Extension Agent Signature:** Shooting sports instructor certification will not be granted without the 4-H volunteer certification. If you are currently in the process of becoming a certified 4-H volunteer leader and have not completed the process, you may NOT take the course at this time.

**All applicants must have County Agent Signature** County Agent Signature: \_\_\_\_\_

**REGISTRATION FEES:** Discipline fees: all \$100. Please make your check or money order payable to: **The University of Arizona** and include it with this application. Your application and payment must be in the state office by October 18. No late registrations will be accepted due to printing requirements and food contracts. The workshop will be canceled if there are insufficient entries.

**LODGING:** Participants will need to make their own overnight accommodations. A lunch will be provided on Saturday and Sunday, with a light refreshments available on both morning for breakfast, no other meals will be provided. (A hotel/ camping information options will be sent out to students after the application has been recieved.)

**CANCELLATIONS:** Registration fees, minus a \$25.00 processing fee, will be refunded to the applicant if a cancellation notice is received before October 18. Fees cannot be refunded for cancellations received after **October 18, 2019.** **DISCIPLINE TRAINING PREFERENCE:**

*Please indicate and rank the order of your preference for each discipline: 1<sup>st</sup> and 2<sup>nd</sup>.*

Archery \_\_\_\_\_ Pistol \_\_\_\_\_ Rifle \_\_\_\_\_ Muzzleloading \_\_\_\_\_ Shotgun \_\_\_\_\_

**All certification course attendees must read the UAPD Weapons on Campus Policy.**

**I HAVE READ THE UAPD WEAPONS ON CAMPUS POLICY (Please initial)** \_\_\_\_\_

All participants must fill out the following forms: Code of Conduct (Adult or Youth), Multimedia Release (Adult or Youth) and Medical Release. **Your application is not complete unless these completed forms are included.** The UAPD Weapons on Campus Policy and required forms are included in this package.

**MAIL YOUR COMPLETED APPLICATION AND REGISTRATION FEES TO:**

Pima County Cooperative Extension Office  
Attn: Joshua Moore  
4210 N. Campbell Ave.  
Tucson, AZ 85719

- Questions can be directed to Joshua Moore  
at [jdmoore@email.arizona.edu](mailto:jdmoore@email.arizona.edu)

**NOTES:**

- YOU MUST ATTEND THE ENTIRE COURSE.** A participant must attend all workshop sessions, from the beginning session at 7:30 a.m. on Saturday through completion at 1 p.m. on Sunday to be certified as a 4-H Shooting Sports Education Instructor.
- PARTICIPATION IS LIMITED.** Due to limitations, applications are accepted on a first come basis determined by the date this application is received.
- ADDITIONAL INFORMATION.** Participants will receive a map to the workshop location and further details upon acceptance of their applications. If you have any questions, please call Joshua Moore @ (520) 626-4773

Do you have any specific dietary needs? If so, please list: \_\_\_\_\_

Do you have a disability for which you seek an accommodation? If so, check \_\_\_ and list your needs on back of this form.

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## Weapons on Campus

Arizona Board of Regents policy, 5-302 to -303, prohibits the use, possession, display or storage of any weapons, explosive device, or fireworks on The University of Arizona campus and on all land and in all buildings owned or under the control of The University of Arizona on behalf of the Arizona Board of Regents. No concealed carry permit exempts a person from this policy.

If any person requests an exemption from this policy the Chief of Police of the University of Arizona Police Department has been empowered to review and grant any such requests. For the procedure to request this exemption please click on the following link, requests for exemptions.

Additional information may be found in this document by clicking on the subject listed regarding:

- Definitions
- Violations
- Enforcement
- Exceptions

### Definitions

For the purpose of this policy the following definitions will apply.

- **Weapon:** Any object or substance designed to inflict a wound, cause injury, or incapacitate, including without limitation all firearms, BB guns, air guns, pellet guns, switchblade knives, knives with blades five inches or more long and chemicals such as mace, tear gas or oleoresin capsicum, but excluding normally available over-the-counter self-defense repellents. Chemical repellents labeled "for police use only" or "for law enforcement use only" may not be possessed by the general public.
- **Fireworks:** Any fireworks, fire crackers, sparklers, rockets or any propellant-activated device whose intended purpose is primarily for illumination.
- **Explosive:** Any dynamite, nitroglycerin, black powder or other similar explosive material including plastic explosives;

any breakable container that contains a flammable liquid with a flash point of 150 degrees F or less and has a wick or similar device capable of being ignited.

## **Violations**

The chief administrative officer, or an officer or employee designated by the chief administrative officer to maintain order, may order a person to leave the property of an educational institution if the officer or employee believes that the person is committing any act or has entered the property with the purpose of committing any act that disrupts the lawful use of the property by others at the educational institution.

Violations of ABOR Policy 5-302 to -303 of the Code of Conduct are enforceable against all University of Arizona employees, students and visitors. Any use, possession, display or storage of a weapon, explosive device or fireworks on the property of the institution after a reasonable request to remove the weapon, explosive device or fireworks interferes with and disrupts the lawful use of the institution's property by others. Persons in violation of any lawful order to remove the weapon or to leave the property are subject to arrest by a peace officer for interference with or disruption of an educational institution, ARS 13-2911(A)(3).

Unless specifically authorized by law, a person may also be in violation of "misconduct involving weapons" by knowingly entering a public establishment or attending a public event carrying a deadly weapon on his or her person after a reasonable request by the operator of the establishment or sponsor of the event or agent to remove the weapon from the area, ARS 13-3102 (A)(10). A properly worded sign will serve as a "reasonable request".

## **Enforcement**

Violations of this policy by University students, faculty and staff will be considered misconduct, subject to disciplinary action in accordance with ABOR policy. Violation of this policy by members of the public may result in ejection from the property and/or confiscation of the weapon, dangerous instrument used, displayed or possessed. Violations may also result in arrest for applicable state statutes.

Confiscated weapon(s) or instrument(s) may be sold, destroyed or otherwise disposed of in accordance with Arizona Revised Statutes. All seizures of prohibited items will be carried out within current policies regarding the processing of evidence.

## **Exceptions**

Exceptions to this policy include:

- Peace officers certified by the State of Arizona and currently employed by an Arizona law enforcement agency performing official duties.
- Peace officers certified by the State of Arizona in an off-duty capacity and currently employed by an Arizona law enforcement agency .
- Any law enforcement officer working under their color of authority.
- Weapons used in authorized academic programs for which prior approval has been obtained from the Dean or Department Head, Provost and Chief of Police or their authorized representatives.
- Any other activity that has been given prior written approval by the Chief of Police and authorized University representative.

## **Request for Exceptions**

Any request to use, possess, display or store a weapon on University property in connection with official University business must first be reviewed by the responsible Dean or Department Head. The Dean or Department Head may comment and shall forward the request to the Provost for review and comment. The request must then be forwarded to the Chief of Police of The University of Arizona Police Department in writing at least ten (10) days prior to the intended date of such use, possession, display or storage and must:

- Identify the purpose of the request.
- Identify how this request furthers the mission of the University.
- Identify the weapon.
- Identify the duration of the request.
- Identify a responsible person.
- Identify how the weapon will be secured.
- Identify how the weapon will or may be used.

The request will be evaluated by the Chief of Police, or his/her designated representative and a written decision rendered within ten (10) working days. If the request is approved, the approval will include any conditions or restrictions necessary to require safety and consistency with the intent of the Arizona Board of Regents policy. If approval is given for an indefinite period of time it must be

reviewed annually and renewed by the requestor. The University of Arizona Police Department will keep all approved requests on file and available for confirmation by police officers.



## Arizona 4-H Youth Development Adult CODE OF CONDUCT

The University of Arizona Cooperative Extension's 4-H program is committed to providing a safe, fun, and healthy learning environment for youth and adults involved in activities and events sponsored by Arizona 4-H. Families and other youth-serving programs place trust in the University of Arizona Cooperative Extension's 4-H program to provide quality leadership in a safe environment for participating youth. The opportunity to work with youth is a privileged position of trust that should be held only by those who are willing to demonstrate behaviors that fulfill this trust.

### All adult participants and volunteers are expected to:

1. Work cooperatively with youth, other volunteer leaders, families, Cooperative Extension faculty and staff, and others in a courteous, respectful manner demonstrating behaviors appropriate to a positive role model for youth.
2. Communicate honestly and directly with other volunteers, Extension personnel and youth. Volunteers must exhibit the highest ethical standards. Adult and youth volunteers are expected to take actions that ensure that the 4-H program develops in a positive, constructive direction.
3. Keep the best interests of youth and families as a priority. Any type of harassment or hazing will not be tolerated.
4. Obey the local laws as well as the laws of the state and federal government.
5. Comply with equal opportunity and anti-discrimination laws. Make all reasonable effort to assure that 4-H Youth Development programs are accessible to youth without regard to race, color, national origin, sex, religion, sexual orientation or disability.
6. Recognize that verbal and/or physical abuse and/or neglect of youth is unacceptable in 4-H Youth Development programs; physical or verbal abuse is prohibited. Incidents of reported, suspected or observed abuse should be reported immediately to law enforcement or Child Protective Services.
7. Treat animals humanely and teach 4-H youth to provide appropriate animal care.
8. Operate motor vehicles (including machines or equipment) in a safe and reliable manner when working with 4-H youth, and only with a valid operator's license and the legally required insurance coverage.
9. Abide by the same rules as the youth regarding no use of alcohol, tobacco products and illegal drugs/substances at all official 4-H functions, regardless of duration, nor allow youth participants under supervision to do so. At 4-H hosted or sponsored events which last several days, this code of behavior is expected to be observed at all times.
10. No firearms possession is allowed during 4-H events and activities unless it is part of an approved 4-H program which involves firearms. Use, respect and care for all property. Charges will be assessed for any misuse or damage.
11. Know and follow established rules and expected behaviors for all programs and activities in which I participate.
12. Use appropriate language at all times. Abusive or profane language is prohibited.
13. Represent the Arizona 4-H Youth Development program with pride and dignity.

### ADULT VOLUNTEER AGREEMENT:

I have read the Arizona 4-H Youth Development Adult CODE OF CONDUCT and agree to abide by these expectations and will support those in charge as they perform their responsibilities to see that appropriate behavior is maintained.

Signature \_\_\_\_\_ Date: \_\_\_\_\_



**OVER 18 MULTIMEDIA RELEASE FORM  
(includes photo release)**

I grant permission to The Arizona Board of Regents, on behalf of The University of Arizona and its agents or employees, to tape, video and/or photograph me and record my voice and conversation including quotes, paraphrases, sounds, and any performance or participation in the event or project on the date and location listed below. I also understand and agree that there will be no residual or any other type of payment, royalty or fee due in connection with such tapes, videos, podcasts, photographs and recordings. For purposes of clarity, I expressly waive any and all moral rights I may have in connection with my appearance.

I agree that The Arizona Board of Regents shall be the exclusive owner of all copyright and other rights in and to such taping, videos, photography and recording and will be able to use them forever and throughout the universe, and to license others to use them, in any manner and in any and all media now known or hereafter discovered or developed along with any incidental uses in connection with the merchandising and promotion of The University of Arizona and its departments, and related products.

I further agree that The Arizona Board of Regents may license others to use the tapes, videos, podcasts, photographs and recordings or any excerpts thereof, including my name, image, voice, likeness and any related or derivative versions of this content (including translation, foreign rights, serialization, syndication, photocopying, abridgement, adaptation, reprint, dramatization, and electronic recording and reproduction of any sort) in all media throughout the universe for any purpose.

I hereby agree to release, defend, and hold harmless the Arizona Board of Regents, on behalf of The University of Arizona and its agents or employees, including any firm publishing and/or distributing the finished product in whole or in part, whether on paper or via electronic media, from and against any claims, damages or liability arising from or related to the use of the photographs, including but not limited to libel, false light, invasion of privacy, rights of publicity, any misuse, distortion, blurring, alteration, optical illusion or use in composite form, either intentionally or otherwise, that may occur or be produced in taking, processing, reduction or production of the finished product, its publication or distribution.

I am 18 years of age or older and I am competent to contract in my own name. I have read this release before signing below, and I fully understand the contents, meaning and impact of this release.

\_\_\_\_\_  
**Event or Project Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Location**

\_\_\_\_\_  
**E-mail**

\_\_\_\_\_  
**Telephone Number**

\_\_\_\_\_  
**Name (please print)**

\_\_\_\_\_  
**Signature**

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**ARIZONA 4-H YOUTH DEVELOPMENT**  
**PARENTAL/GUARDIAN CONSENT & RELEASE OF MEDICAL INFORMATION**

Participants Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_ E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Do you have a disability for which you seek an accommodation? If so, please list your needs:

\_\_\_\_\_

**Emergency Medical Information:**

For treatment purposes:

\_\_\_\_\_  
 Name of Physician / Licensed Medical Practitioner Phone Number

\_\_\_\_\_  
 Insurance Company Policy Number

\_\_\_\_\_  
 List Prescribed Medication

\_\_\_\_\_  
 List approved "Non-Prescription" Medications your child may be given (aspirin, ibuprofen, cold remedies, etc)

\_\_\_\_\_  
 List activities prohibited due to medical conditions

\_\_\_\_\_  
 List allergies (food, drug, plant, insect, etc.)

Immunization dates (Month/Year): Tetanus: \_\_\_\_\_ Measles: \_\_\_\_\_ Mumps: \_\_\_\_\_

**Emergency Contact:**

Name	Address	Phone Number
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**Participant Consent (Adult Only)**

I, \_\_\_\_\_ intend to participate in \_\_\_\_\_ date(s) \_\_\_\_\_.  
 In the event of an emergency, I authorize the 4-H Youth Development Representative to arrange for necessary and appropriate medical treatment which may be required during this time. I understand this authorization may also extend to travel time, to and from the event.

Participant Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**Parental / Guardian Consent (Youth under 18 years old only)**

I give permission for (participant's name) \_\_\_\_\_ to participate in \_\_\_\_\_  
 date(s) \_\_\_\_\_. I understand that it may also include travel time, to and from this event, while in custody of the 4-H Youth Development representative. In the event of an emergency, I authorize the 4-H Youth Development Representative / chaperone to arrange for necessary and appropriate medical treatment which may be required during our absence.

Parent/Guardian Signature : \_\_\_\_\_ Date: \_\_\_\_\_

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