Title: Instructional Specialist (Extended Temporary) (Holbrook, AZ)

Job Open Date: 07/08/2019

Job Number: S27383

Job Close Date: Open Until Filled

Department: 1539 – Navajo County

Benefits: Yes

Posted Rate of Pay: $12.50-$13.50 per hour

Full/Part Time: Full Time

Position Summary:
This position will assist County Extension & the Extension Program Coordinator in the development and presentation of a nutrition and physical activity program for children, families and seniors. This position will work directly with these individuals as well as community site directors and leaders. There will be travel involved and a flexible work schedule will be required. This position will be based in Holbrook, Navajo County, AZ.

- Assists in development and presentation of subject matter in nutrition, gardening and physical activity for SNAP eligible participants through workshops, training sessions and community events.
- Assists and/or organizes, promotes, coordinates and conducts nutrition, physical education and gardening programs in Northern Navajo County, including the Navajo Nation and Hopi Tribal lands. Answers inquiries and provides information relating to completion of forms, meetings, materials, record keeping, composing newsletters, preparing reports and other related functions to conduct the nutrition education program for communities.
- Initiates and participates in needs assessment for nutrition, physical and gardening activities.
- This position requires a valid Arizona Driver’s License and reliable transportation upon employment.

Minimum Qualifications:
- Bachelor’s degree in a field appropriate to the area of assignment: OR four years of progressively responsible instructional or subject work experience; OR any equivalent combination of experience, training and/or education.

Additional Minimum Qualifications:
- Demonstrated knowledge of home, school, and community gardening practices and procedures.
- Demonstrated knowledge of teaching principals, practice and procedures.
- Demonstrated knowledge of organizational skills in community coalition and asset building.
- Ability to drive according to the University Fleet Safety Policy.

For full details, qualification & to apply, please submit on-line application & resume for job S27383 at www.uacareers.com

We will begin reviewing applications, July 29th, 2019

Questions, please call Navajo County Cooperative Extension office at 928-524-6271.

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