2022
AZ State 4-H Horse Show
Horse Qualifier Packet

Sept 30- Oct 2, 2022
Navajo County Fairgrounds
404 E Hopi Dr, Holbrook, AZ 86025
Congratulations on qualifying for the Arizona State 4-H Horse Show to be held September 30 – October 2, 2022. This event will be held at Navajo County Fairgrounds in Holbrook, AZ. We hope this will be an exciting, positive, and memorable opportunity for you. In order for this to happen, it will require all participants to conduct themselves in a positive manner. To name a few, we expect participants and family members to be courteous and respectful to arena management, show personnel, judges and other exhibitors. It is essential that you clean up after yourselves, be timely and treat your animal(s) kindly. Remember that your actions and behaviors do leave an impression at any event.

The following is a list of enclosed materials. You must enter online through the FairEntry system and you will need to sign up ONLY for the classes your County Extension Office has said you qualify or are an alternate for. This is NOT an open show.

- Schedule of Events with Map
- Fairground Stall & RV Reservation and Hotel Information
- Horseshow Entry “Worksheet” – You will enter online (Alternates required to register)
- Sponsorship Form – we need your help to raise money!!
- Superintendent and Volunteer Sheet
- Online Entry Instructions ** (if less than 3 entries class will be canceled and member notified)
- Contests Entries

ALL OF THE FOLLOWING ARE DUE ON FRIDAY, SEPTEMBER 23
PLEASE SEE SUBMISSION DETAILS ATTACHED

All class entries and shirt orders must be completed online

Please make your payment online.

Sponsor/Donor Form – please HELP ASAP

GENERAL: Upon your arrival at Navajo County Fairgrounds, please go directly to the Show Office to locate your Stall and receive your show packet that will contain the following:

- Exhibitor Number
- Barn and Stall Assignment
- Complimentary State 4-H Horse Show Shirt
2022 Arizona State 4-H Horse Show
SCHEDULE OF EVENTS
Navajo County Fairgrounds

Friday, September 30, 2022
8:00 a.m. English

Saturday, October 1, 2022
8:00 a.m. Western
After Western - Ranch Horse
6:00 p.m. Family Fun Night BBQ / Walk-in Movie Night

Sunday, October 2, 2022
7:30 a.m. Ranch Sorting
10:30 a.m. Roping (starts one hour after sorting, but not before 10:30 a.m.)
1:00 p.m. Gymkhana (starts one hour after roping is complete, but not before 1:00 p.m.)

2022 Arizona State 4-H Horse Show
COMMITTEE LEADERSHIP, SHOW SUPERINTENDENTS & CHAIRS

As you may be aware the Arizona State 4-H Horse Committee is responsible for overseeing the 2022 Arizona State 4-H Horse Show this year. We aim to provide a quality event for all Arizona State 4-H Qualifiers that is both fun, as well as memorable for each qualifier. It is the responsibility of clubs and counties to assist in organizing and carrying out the events for the weekend.

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<tr>
<th>AZ State Horse Show Advisory Committee</th>
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<tr>
<td>Chair</td>
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<tr>
<td>Kerry Officer / Maricopa</td>
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<tr>
<td>Chair</td>
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<tr>
<td>Kristy Kinlicheenie/Apache</td>
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<td>State 4-H</td>
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<td>Betsy Greene/State</td>
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<tr>
<th>Show Superintendents</th>
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<tr>
<td>English</td>
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<tr>
<td>Ranch Sorting</td>
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<tr>
<td>Jane Scott / Maricopa</td>
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<tr>
<td>Roping</td>
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<tr>
<td>Rusty DeSpain/Navajo</td>
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<td>Gymkhana</td>
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<td>Western / Ranch Horse</td>
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<tr>
<td>Kristy Kinlicheenie/Apache</td>
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<tr>
<td>Trail</td>
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<td>Michelle Spurlock/Navajo</td>
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<tr>
<th>Other Chairs</th>
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<tr>
<td>Flag Presentation Chair</td>
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<tr>
<td>Shirt Order Chair</td>
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<tr>
<td>Michelle Weese/Pinal</td>
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<tr>
<td>Prize/Ribbon Chair</td>
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<td>Kerry Officer / Maricopa</td>
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<td>Sponsorship Chair</td>
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<td>Kerry Officer/Maricopa</td>
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<td>Family Fun Night Chair</td>
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<td>Rusty DeSpain/Navajo</td>
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<td>Volunteer Coordinator</td>
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<td>Kerry Officer/Maricopa</td>
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<td>Michelle Spurlock/Navajo</td>
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GENERAL SHOW INFORMATION

DAY PARKING: There is no admission or parking charge for our show. Day parking for spectators or exhibitors with horses is permitted anywhere in the designated front or rear lots. We will have the following arenas: Arena 1 and Arena 2. See enclosed map. There will be a concession stand on site for the entire weekend.

RV PARKING: (this includes horse trailers that have sleeping quarters) Call the Navajo County Fair directly to make your RV reservations (water and power sites are available). Sites are $25 per day for your RV/LQ trailer. 928-524-4757

HORSE STALLS: If not a haul in, the arena requires horses to be stalled overnight, no trailer camping. You can make your reservation directly at Navajo County Fairgrounds. Stalls are $10 per day and shavings are ($15/bag). You can reach the office at 928-524-4757.

MOVIE NIGHT WITH HOTDOGS: Navajo County Fair will host a Movie Night in the Martinez Hall and serve hotdogs for the kids.

DONATE: If you would like to donate (HAC, HABs, please contact Betsy Greene)

T-SHIRTS: All exhibitors who register for the show through FairEntry (link will be provided by your county agent) will receive a show t-shirt as part of their entry fee. The 2022 Arizona State 4-H Horse Show t-shirts will be long sleeve shirts with lettering and design on the front and back. Additional shirts may be ordered online at the time entries are submitted (and a few may be available at the show, but recommend ordering ahead of time).

IMPORTANT NOTABLES: This show is getting judged using the 2022 rulebook. Please review in depth with your leaders if you have any questions. Ranch Riding was adopted in 2019 as an amendment. Will be incorporated into 2023 rule book.

Link to the latest Rulebook

Would you like to carry a flag in our opening ceremony? Each day, we will hold a full opening ceremony. If you have experience carrying a flag and would like to participate, please email Kerry.officer@gmail.com Consider participating on a day you may not be competing.

We look forward to seeing you at the Annual Arizona State 4-H Horse Show!
Baymont Hotel:
1308 Navajo Blvd
Holbrook, Az 86025
928-524-1466

The Green Tree Motel
2596 East Navajo Blvd
Holbrook, Az 86025
928-297-0916

La Quinta Motel
2705 Navajo Blvd
Holbrook, Az 86025
928-852-0797

Best Western
2508 Navajo Blvd
Holbrook, Az 86025
(928) 524-2611

Days Inn Motel
2601 Navajo Blvd
Holbrook, Az 86025
928-271-8825

Super 8 Motel
1989 Navajo Blvd
Holbrook, Az 86025
(928) 297-0928

Brad’s Desert Inn
301 West Hopi Dr
Holbrook, Az 86025
(928) 224-0565
Adult Volunteer County Quota Reminder for the Arizona State 4-H Horse Show:

One (1) adult volunteer position for every three (3) members entered in state horse show.

Volunteer positions must be filled by September 23 or entries will be pulled from prospective counties with no refund.

For additional questions regarding specific volunteer positions, please contact the Show Superintendent. See previous page for a complete list of Show Superintendents and their contact information.

Please sign up for your volunteer spots choices by September 23, 2022
https://www.signupgenius.com/go/70a0a4aabaa2aa13-2022

There are many positions available for volunteering. Please note your first choice, second choice that you are willing to volunteer in the “My Comment” box. Our best effort will be made to place you in the position you requested. Positions may change without notice. Thank you for volunteering!

You can contact below with any questions or issues.

Kerry Officer
480-993-7580
kerry.officer@gmail.com
Your county agent will contact you to let you know if you have qualified as an exhibitor or alternate for the 2022 show. Registration here [https://fairentry.com/Fair/SignIn/17682](https://fairentry.com/Fair/SignIn/17682)

Through Fair Entry you will be able to:

- Register for the classes you have qualified (or are an alternate) for and plan to show
- Alternates **must** also register in the case they move from alternate to exhibitor
- Pay your exhibitor fee and class entry fees (alternates classes are $0 until they are confirmed to show in place of original qualifier.
- Order your exhibitor shirt and order additional shirts
- if less than 3 entries class will be canceled and member notified 5 days prior to event

Entry Fees:
- Exhibitor fee (for each exhibitor regardless of number of classes) $25-includes shirt
- $10 All classes including Cattle classes

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<tr>
<th>Class #</th>
<th>Class Name</th>
<th>Horse to be ridden in class</th>
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RANCH SORTING ENTRIES:

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<tr>
<th>Name of Team Member</th>
<th>Team Member's County and Horses Name</th>
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<td>Team #1</td>
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<td>Team #2</td>
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<td>Team #3</td>
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<td>Team #4</td>
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ALTERNATE CLASSES

Alternate classes you qualified for must be entered online separate from your qualified classes. No payment for alternate classes are required at time of online entry. Once an opening becomes available and your position has been confirmed in that specific class, you will be contacted by your 4-H Agent/Staff up to 24 hours before the start of the show. Payment must then be made by the date your agent/staff specifies in order to secure your spot and be entered.

If you do not pre-register online prior to registration closing on September 23, 2022 as an Alternate, you will have forfeited your Alternate spot in that particular class.

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ALTERNATE RANCH SORTING ENTRIES:

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<td>Team #2</td>
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1. Please ensure you have your plan and worksheet complete. Once you submit you cannot add or change classes later. Please be ready to finish your registration once you start. Go to https://fairentry.com/Fair/SignIn/17682

2. Select “Sign in with FairEntry”. If you do not already have a login you can create a new one.

3. This will take you to the Welcome screen, where you will need to select the box to “Register an Exhibitor”
SECTION 1 - EXHIBITORS TAB

4. Now you will be able to register an exhibitor. If you already have an exhibitor in the process of registration you will be able to select edit to continue. You can save and continue to edit as long as you have not submitted the registration. Once you have submitted your entries, your registration must be approved before you would be allowed to add more entries.

5. Choose to register as an individual by clicking the green box.

6. Select “Individual” and enter the member details.

7. The questions area is where you will select your free t-shirt, order additional t-shirts, and agree to several statements. Click continue after making selections.
Review the exhibitor registration information including the t-shirt selections.

8. Make any necessary corrections (using the edit boxes). You will not be able to edit the Personal Details or Contact Info – this is pulled in from 4HOnline.

9. If everything is correct then select the green "Continue to Entries" box.

SECTION 2 - ENTRIES TAB

10. Click the green “Add an Entry” box to the right of the exhibitor’s name.

11. Click the green “Select” box next to the Department you would like to enter. There is only one department “horse” to enter.
12. Click the green “Select” box next to the Division you would like to enter.

13. Click the green “Select” box next to the Class you would like to enter. Make sure you select the right class for Junior or Senior. Classes are also duplicated for Alternates. Alternates will not be charged a class fee at this time and will need to pay once they are moved from alternate status.

14. Review the selection of the Department, Division, and Class. To correct errors in the Department, Division or Class, click the corresponding ‘Change’ button. Click the green ‘Continue’ button to move to the next step.

15. Review the information and click continue.
16. Decide if you would like to:
   ► Add another Entry for this Exhibitor
   ► Add another Entry in this Division
   ► Register another Exhibitor
   ► Continue to Payment

   Select that appropriate box and repeat steps as necessary

SECTION 3 - PAYMENT TAB

17. Review your invoice in detail format.

   If it looks correct, click the green “Continue” box. If not, go back to the entries tab and fix what you need to. There are times you will not be able to edit a class and you may have to delete and then add the class you want. One example may be if you wanted to change from one division to another.
18. You will then select payment method. Credit Card payment is preferred.

If you select pay by credit card you will be asked to add a credit card.

If you select to pay by check you will be provided instructions.

19. One Last Step – Agree to the terms below

Important to note once submitted:
- Records will be locked to editing awaiting county manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.
- After your entries are approved at the county level you can go back in and add additional classes as needed by submitting them on a new registration.
- Changes to already submitted entries will need to be done at the county level
- You can create a new registration entry to add additional classes
20. You will receive a “Thanks!” message. You can choose the button to “Visit Dashboard” to see your entry or sign out.

21. You can view the entry from the Dashboard summary or details screen.

An exhibitor’s invoice can be fully or partially approved or rejected. For those entries rejected members will make corrections and re-submit for the invoices to be correct. You may end up with multiple invoices if your entries are approved at different times. You will need to send a copy of all invoices with your payment after you have received approval from your county office.
paying by check: make checks payable to and send to:

University of Arizona  
c/o Dr Betsy Greene  
PO Box 210090  
Tucson, AZ 85721-0090

Entries with checks returned for Non-Sufficient Funds (NSF) will be considered incomplete entries. Member will be required to pay by sending a money order including a $35 fee in order for entry to be considered complete.