



Monday, February 26, 2018

Dear Pima County 4-H Families;

The 2018 Pima County is quickly approaching! In order to be fully prepared for this event, please read through all of the attached materials. Included in this packet are the following items:

- Pima County Fair Admission, and Parking Passes
Order these items for your immediate family members.
Please complete the Admission form and **return to your Community Club Leader or FFA Advisor** with a check for the total amount due. Tickets will not be sold after 12:00 Noon on Saturday, April 14th.
- Fair Information
- Request for Camp Space and Rules: These must be turned into Tracy Nielson between March 1, 2018 and April 1, 2018. ***Camp Spaces are on a first come, first serve basis. Applications are accepted only by mail with payment included.***
- Buyer Letter Contest Info
- Pima County Fair Code of Conduct
- 4-H Event Dress Code
- Animal Welfare Announcement from Jon Baker, Executive Director of the Pima County Fair

Please take note of all the items and the deadlines.

Two of the major changes to this year's fair packet:

1. There is no longer a Food Booth that we will be pre-selling tickets for this year. The SWFC is searching for an affordable alternative, however there will not be any pre-sale vouchers available at this time.
2. This packet is being sent via email and will not have a copy of the Family Order Form for parking and wristbands, nor the Request for Camp Space. Physical copies have been sent to your 4-H Community Club Leader or FFA Advisor for your convenience.

Everyone is looking forward to a GREAT time at the Fair. Please call 520-626-5161 or email jdmoore@email.arizona.edu if you have any questions.

Sincerely,

Joshua Moore
Extension Agent, 4-H Youth Development

Fair Admission

Use the form that is attached in the packet entitled “Family Order Form” or obtain a physical copy from your 4-H/FFA Leader when ordering Fair Admission Wristband/Passes for immediate family members.

2018 Fair Wristband/Pass Prices	
Wristbands for all family & 4-H members 11 & older	\$12.00
Wristbands/Passes for all members 6 to 10 years old	\$6.00
Wristbands/Passes for all family members 5 and under	FREE
Everyone Must Have A Wristband Or Pass	
Additional Parking Passes	\$5.00

While tickets will be available at the April 14th workday for individual purchase, it is highly recommended that tickets be ordered through your community club leaders. Tickets will not be sold after 12:00 noon on the April 14th, 2018 Fair Workday.

*Wristbands must be affixed to wrist without the ability to be slipped off by the wearer. Loose wristbands are subject to confiscation ... please do it correctly the first time. Thank you for your cooperation.

*All 4-H members and family members will be required to have admission and parking credentials to enter the fairgrounds or they will be required to pay upon arrival. This includes all project areas including horse project participants and families. To avoid any problems upon arrival, please help us by letting your members know that all eligible 4-H and FFA participants and families have the opportunity to purchase these discount admission wristbands in advance. Each 4-H family may order a maximum of two free parking passes and must indicate this on their order form, additional parking passes may be purchased for \$5.00, and detailed on the order form.

Fair Parking

Fair parking is \$5.00 per vehicle per day. Persons not in possession of one of the 2 parking passes provided or purchasing the \$5.00 pre-sale parking credential will be required to pay the daily fee upon arrival. Only one (1) vehicle with a special \$5.00 parking credential will be allowed to park in each RV /Trailer space behind Pima Hall in the 4-H RV Park. This \$5.00 parking credential must be ordered on the Campground Form when a camp space is reserved through Tracy Nielson.

Drop Off of Supplies and/or Feeding Parking Lot:

A new lot by the Livestock Ramada will be available to drop off supplies or feed prior to the Fair opening each day. Those wishing to utilize that lot must check in at the Brekke Rd. Gate, obtain a 30 minute time limit parking permit. An attendant will be standing by at this location. If the vehicle is left beyond the 30 minutes time limited noted on the pass, the vehicle will be subjected to be towed. Persons dropping off such supplies should be prepared by bringing the necessary equipment to unload supplies such as hand truck or wheelbarrow.

Campground Spaces:

4-H families can stay at the fairgrounds in motorhomes and RVs. An application with prices for camp spaces and Campground Rules are enclosed. Tracy Nielson, at tracyn314@gmail.com will coordinate camp assignments. Tracy requests that applications be mailed in by club so you and your friends can have the best chance of being together in the campground. Camp space requests will be reviewed after March 1, 2018 and are due by April 1, 2018. to the 4-H Office for distribution.

4-H families can stay at the Fairgrounds in motor homes and RV's in accordance with the campground rules. Only one (1) vehicle will be allowed to park at each RV/Trailer or Dry Camp space during the Fair and each vehicle pass will cost \$5.00. ALL spaces with hookups are 50 amps so be sure and plan your trailer adjustments to allow the connection between the RV /Trailer to the 50-amp receptacle. The new RV Office in the 4-H RV Park sells the 30 amp to 50 amp adapters at a reasonable price. RV Park guests may contact the office directly at (520) 762-9100 ext. 1025 for office hours, price, and availability.

Fair Hours:

Weekday opening for the main admission gate is 1:00 pm, and the carnival opens at 3:00 pm. Weekends the main gate opens at 10:00 am and the carnival opens at 11:00 am. Friends or family members wishing to attend Open, 4-H or FFA events & activities prior to main gate opening may enter early and pay for admission through Brekke Gate.

Parking Lot Cleaning:

If the 4-H clubs would like to do the daily clean up in the parking lots for a fundraiser at the Fair again this year, those interested should contact Tracy Nielsen (520) 444-3014. We have four (4) lots to be cleaned daily and the Fair will donate \$250.00 per day to the club that cleans the following four lots:

Red Parking Lot, Blue Parking Lot, Green Parking Lot and the Brekke Gate 4- H Parking Lot.

Carnival Ride Ticket Promotion:

Carnival Ride presale promotion 10 rides for \$15, good Monday through Friday only, will be available at all Fry's Grocery Stores only, beginning March 26 through April 18, 2018.

Animal Welfare and Public Safety :

The Pima County Fair has developed an Animal Welfare and Public Safety Policy to ensure a safe and enjoyable fair experience. Due to the recent Equine Herpes Outbreak and other potential communicable equine ailments, the Pima County Fair has implemented extra procedures to minimize the possibility of any chance of spreading disease at the Fair. 4-H Horse project participants and other project participants should make sure that their animals have all the updated immunizations prior to coming to the fairgrounds. It should be noted that preparing, serving, or eating food is not allowed in animal exhibit areas or the livestock barns. Please see attached policy for the details.

In addition, the Pima County Fair has implemented a Fair Code of Conduct that identifies items and behaviors that are not allowed at the Fair. Please see the attached policy for the details.

Pima County Fair 2018 Campground Rules

As a courtesy to 4-H/FFA and Open Division families, the Pima County Fair is pleased to provide the camp grounds as a low-cost lodging alternative to late night travel to and from home or to more costly motels. It is also a privilege to camp at the Fair. Any individual or family violating these rules may be expelled from the camp ground for the 2018 Fair and/or future Pima County Fairs. These rules will be enforced by the Southwestern Fair Commission, its agents and employees. The rules apply to parents, exhibitors, and 4-H/FFA & Open members. Camp spaces are for Open division and 4-H members and their families.

1. The Campground is equipped with 50 amp service. It is your responsibility to provide the correct connection for your electricity. 50 amp adapters for trailers are available for purchase at the fairgrounds RV Office. For more information and pricing, you can call the RV Office at (520)762-9100 x 1025
2. Exhibitors must have a parent or legal guardian in residence at the camp space all night. All Exhibitors are to be at their camp space by midnight without exception.
3. **ALCOHOL, FIREARMS, AND FIREWORKS** may not be brought onto the Fairgrounds and **ARE NOT** permitted in the campground area.
4. Camping must be in designated areas only. Camping must be in recognized camping facilities; i.e., motor home, camp trailer, etc. Camp Spaces in the main lot are for RV only. Tent camping is available in the dry lot. No generator use between 10 pm and 6am.
5. Noise curfew in the campgrounds is 10:00 p.m. 4-H/FFA and Open Member Curfew is 12 midnight.
6. NO open fires (including hibachi, barbeque grills, and other containers). Gas propane grills are allowed.
7. All RV's are required to have an "O" Ring for sewer connections and water hoses that do not leak.
 - o Your sewer hose must be connected to a donut or a sewer hose connector
 - o Do not place your sewer hose directly into our sewers. This causes a backup of our sewer system and emits toxic gases. You can purchase the proper connectors at the RV Office
8. Unlicensed drivers are not permitted to operate any motorized vehicles on the Pima County Fairgrounds. No ATV's, motorcycles, golf carts, scooters or bicycles will be allowed on the County Fairgrounds. Vehicles will adhere to the 5 mph speed limit at all times.
9. PET OWNERS MUST CLEAN UP AFTER THEIR PETS. Pets must be on a leash and someone in attendance at all times. You will be asked to remove animals from the Fairgrounds if any complaints are made during the Fair.
10. Backflow prevention –Federal and State law require that water suppliers protect their water systems from contamination. Residence used for other purposes, as well as commercial and industrial customers are required by The Arizona Administration Code rule R18-4-215 to install and maintain backflow prevention assemblies. **DO NOT remove the Yellow backflow preventer located on the water spigot at your RV Site, Charges will be applied if removed.**

All campers agree to these rules upon application for a camp space for the Pima County Fair. Violations of these rules may result in expulsion from the Pima County Fairgrounds. The above rules are approved by the Southwestern Fair Commission, Inc.

REQUEST FOR CAMP SPACE

Incomplete forms could delay placement.

Name: _____ Telephone # _____

Email address _____ Club or Chapter: _____

Hookups Requested _____ Water: _____ Sewer: _____ Electric _____ 30/50 amp

Tents are allowed in the dry camp space area only.

_____ I will be in a self-contained RV or other please explain: _____

Checks or Money Order Individual need to be made out to: Pima County Fair,

- Payments should be sent to Tracy Nielsen at 6600 S. Marstellar Ranch Rd Tucson, AZ 85735
- Questions can be addressed to Tracy Nielsen at tracyn314@gmail.com or at 520-444-3014
- Camp Spaces are on a first come first serve basis, Applications accepted only by mail with payment included. No Email Applications or hold requests on spaces.

Pima County Fair April 19-29, 2018

Circle your choice:	Main Camp	Dry Camp
	Full hook up	No Electricity or water
_____ Entire Fair (Limited number) 10 nights April 19-29	\$150	\$100
_____ 3 nights (April 19-22) Open Weekend	\$45	\$30
_____ 7 nights (April 22-29) 4-H Week	\$105	\$70
_____ 1 night (April 18) Early arrival	\$15	\$10
_____ Campground Parking Pass (limited to one per RV Space) \$5.00		

*** Camp Spaces are for 4-H members and family. Open Weekend is for 4-H members and Open show that show on April 19-23rd. A limited amount of 10 day spaces will be sold.

Due to the open show using the RV Park your space may not be available until 6pm on April 22, 2018

- Requests will not be accepted until March 1, and will be placed in the order received. Spaces are not guaranteed and are limited so please send in your request.
- Campground assignments and vehicle parking passes will available on work day (April 14, 2018). Vehicles are limited to **one vehicle per camp space at a cost of \$5.00** and the camp space sticker must be affixed to the vehicle to gain entrance to the campground. Campers with more than one vehicle well need to obtain a parking permit for 4-H designated parking lot and that permit must be affixed to the vehicle.
- 12 Midnight curfew for all 4-H/FFA and Open members regardless of age. Any negative contact with security or Police could result in your removal from the campground and suspension for future years.
- You are responsible for any damage to the RV Park including but not limited to water pipes, electrical pedestals and sewer hookups.

My signature below indicates that I have read and agree to abide by all rules for the use of the campground. I understand too that the facilities are property of the Southwestern Fair Commission and that I may be held liable for the action and /or damages caused by persons in my supervision. I also understand that the Southwestern Fair Commission is not responsible for any loss or damages to my property or the property in my unit.

(Parent or Guardian Signature)

(Date)

February 2018

To: Community Club Leaders
Project Coordinators
PCJLSI Committee
4-H Extension Agents
FFA Advisors
4-H and FFA Members

From: Celia Burkel

RE: Buyers Letter Writing Competition

The Buyers' Letter Writing Competition is open! I am very excited to let everyone know that we are now accepting letters for the competition.

Every member in good standing in a 4-H Club or FFA Chapter, that will have an animal for sale at the auction, is allowed to enter up to one letter in the Buyers Letter Writing Competition. The criteria, entry form and address to submit the competition letters are on the attached pages for you to photocopy for your members.

Please remember, the youth just need to **photocopy** one of the letters they are already sending out to someone (as a new buyer or existing buyer) and submit that on the attached form with the form properly filled in. This is very important as I will not get the letters back until they are finished being judged. Deadline for entries into the contest is received, via mail, by **Thursday, March 15, 2018 to:**

PCJLS Letter Contest
17315 S. Camino de las Quintas
Sahuarita, AZ 85629-9738

There will be cash prizes and gift certificates to give away. The winning letters will be displayed in Old Pueblo Hall so everyone can enjoy and learn from them. Sales brochures are available for you to include assisting you in getting more interest in the action as well.

Please call me if you have any questions. Celia- 850-1577 (text is ok) or email at pc4hec@gmail.com.

Good luck,

Celia Burkel
Pima County 4-H Executive Council

Entry form for Buyers Letter Competition (Attach a COPY of the letter you sent to a buyer.)

All entries must be identified to be judged. This signed form must be attached, for the letter submitted, in your envelope to enter the contest.

Name _____ Age _____

Address _____

Phone _____

Please submit this letter for the competition as an entry in the: (check only one)

If you are 9 to 14 years old, you will enter as a junior for this competition If you are 15 and older, you will enter as a senior for this competition

Junior

Senior

(You are allowed to enter one letter for this contest, one to a new buyer or one to an existing buyer. The content of each letter should be geared towards each type of buyer.)

Release for promotional purposes: (Check only one)

I agree to allow my letter to be a part of the exhibit for the promotion of this competition.

I do not want my letter to be a part of the promotion of this competition.

Signature of person entering the contest

Mail your entry to:

PCJLS Letter Contest
17315 S. Camino de las Quintas
Sahuarita, AZ 85629-9738

Entries must be **received by March 15, 2013** to be considered eligible. All exhibitors that are eligible to sell at the auction are allowed to enter this contest.

Call or email if you have any questions. Celia Burkel 850-1577 or PC4HEC@gmail.com

Buyers Letter Competition Criteria Explanations

Be creative-it does not have to be in a formal letter format. **Total possible points 50**
It must be limited to one page.

- 1) Letter appropriate to age of youth. **Possible point value + 2** Does the letter have the feel and appropriateness for the age of the exhibitor?
- 2) No spelling or grammatical errors. **Possible point value +2** Check that the words are spelled correctly and that it is the right word to use. Sentences are structured correctly.
- 3) Invite the buyer to the Auction with all the correct information included: fair dates, your show dates, auction dates, your club name, your name and what project you are in, contact information of Leader or the sales committee for auction questions.

Possible point value +10

- 4) Pictures or graphics are a part of the letter. This will assist the buyer in knowing who they are looking for come show time or the auction. **Possible point value +4**
- 5) Mention the fact that there are other exhibitors out there that they can still help out if they are not able to get your animal, (Sibling, club, 4-H, FFA). **Possible point value +4**
- 6) Purpose of the letter-what is your plan after selling your animal? Why should the person buy your animal? **Possible point value +4**
- 7) Is anything handwritten? The letter or a handwritten note as part of the computerized letter. Is it signed? **Possible point value +4**
- 8) Information that personalizes the letter to the buyer. Show that there is a connection between the exhibitor and the potential buyer. Demonstrate in the letter that the exhibitor realizes what the business person does or how they can relate to each other. **Possible point value +10**
- 9) The "voice" of the writer is evident. Mention of goals, accomplishments, information about the exhibitor (age, years in project, etc.), skills learned, experiences you have had in the project, how this has helped you, relate this to other areas regarding life experiences. You don't need to list everything-just give a general overview of highlights. **Possible point value +10**

Penalties-Do NOT put these items in your letter. If the following items are mentioned, the points will be subtracted from the total earned.

- A) Taxes-Any mention of potential tax deduction or contribution - **lose 10 points**
- B) Any mention of the buyers brunch - **lose 10 points**
- C) Use of: To Whom It May Concern, Dear Buyer, Dear Business Owner --generic title - **lose 5 points**

Call or email if you need further clarification on any items.

Celia Burkel 850-1577 or email at PC4HEC@gmail.com

4-H Dress Code

The following guidelines are designed to make everyone's experience at 4-H events satisfying to all attending. This means that all participants, members, volunteers, and 4-H YDP staff, shall adhere to the core values of the University of Arizona 4-H Youth Development Program, respect the individual rights, safety, and property of others. The following dress code was developed to prevent participants from becoming offended or uncomfortable during 4-H events. If you choose to dress inappropriately, you will be asked to change, or be required to leave until dress code is followed. By planning you will save yourself the inconvenience of changing your attire to ensure that you contribute to a pleasant atmosphere.

Please be advised that the following dress code will be enforced.

1. Clothing: All clothing shall be neat, clean, acceptable in repair and appearance, and shall be worn within the bounds of decency and good taste as appropriate for 4-H events.
2. Articles of clothing which display profanity, products, or slogans which promote tobacco, alcohol, drugs, sex or are in any other way distracting, are prohibited.
3. Excessively baggy or tight clothing, and clothing which advertises gang symbols or affiliation is prohibited.
4. Items of clothing which expose bare midriffs, bare chests, undergarments, or that are transparent (see-through) are prohibited. Tank tops with straps wider than one inch are permitted. Please be advised that spaghetti straps, shirts which expose a bare back, halter tops, and tube tops are prohibited.
5. Swimming (For all water recreation): Swimsuits for men: swim trunks only (no shorts, cut-off pants, or Speedos).

Swimsuits for women: One-piece suits recommended, however, two-piece suits are allowed as long as they are modestly cut. No string, thong or crochet suits will be allowed. Swimsuits may only be worn while in the swimming pool area.

Dress Code Violations



April 2018

To: All Pima County Fair Animal Attractions
From: Jon Baker, Executive Director
RE: Animal Welfare and Disease Prevention

In consideration of the well being of all fair livestock, animals in the amusement industry and vendors or exhibitors with domestic, wild and/or endangered species, the Pima County Fair contracted veterinarian will conduct a scheduled inspection of the animal containment, confinement, display and mode of transportation for the safety and wellness of the animals. Random inspections will occur throughout the fair.

The Pima County Fair Emergency Plan includes a Livestock and Animal Response Plan to address large scale emergencies, loose animals and other related issues when livestock is present along with animals in entertainment. You will receive a copy of the plan upon load in. Please review it, give input and share with your staff, to be prepared for action, when or if needed.

Additionally, the Pima County Fair Health Initiative makes the prevention of the spread of disease from animal to animal as well as animal to human a priority. If an animal confinement area appears to be neglected, unclean or unsafe for the animal, a 24-hour time period will be give to rectify the situation. If the Pima County Fair Veterinarians or USDA inspectors find your animal(s) to be unwell, the Pima County Fair reserves the right to remove you and your animals from the event and premises.

Manure dumpsters for the animal exhibits and 4-H are placed in designated areas away from the public. Manure is picked up every morning and placed in dumpsters during non-public hours. Dumpsters are then removed from the grounds daily, in the morning before opening hours. Food vendors are to remain closed during the manure removal times.

When fair weather turns from breezy to windy, animal attractions with bedding should use their spigots and hoses to lightly mist animal bedding. Spiggots are equipped with a backflow prevention device. Based upon nationally recognized safety standards of the IAFE Consumer Protection Program, lightly moistening animal bedding during wind will prevent soiled bedding and other contaminated particles from blowing into the public areas where food may be consumed. Please do this regularly until the wind has stopped.

Preparing of, serving of, or eating food is not allowed in animal exhibit areas or the livestock barns.

All animal attractions, livestock areas or vendors and exhibitors with animals are required to display the attached sign, reminding fair patrons to wash their hands after handling any animal.

Thank you for your cooperation.

Pima County Fair Code of Conduct

We are incredibly excited to have you at the Pima County Fair! We do whatever we can to ensure that all our visitors have an enjoyable, safe time at the Fair. In so doing, the Pima County Fair must enforce prohibited items and behaviors which apply to fairgoers. Listed below are some of the common prohibited items and behaviors, but does not limit itself to the following:

No Fire Arms Allowed: Pursuant to A.R.S. 4-229 Form 1113

All bags will be searched. All persons and property are subject to search.

The following items are NOT allowed into the Pima County Fair:

- Ice chests, outside food or beverages including alcohol
- Drones
- Selfie Sticks
- Silly String or Squirt Guns
- Weapons or drugs
- Hover boards, bicycles, skateboards, roller skates, roller blades, razors
- Gang Attire
- Non-service animals
- Solicitation or distribution of promotional materials, literature or vending without prior written consent is prohibited.
- Professional Photography Equipment or Tripods that are not directly connected with a news affiliate
- Video Cameras and other recording devices are not allowed into the concert areas
- *The use of laser beams, flash cameras, both personal and professional may be prohibited in some instances. Information regarding this is posted at the Pima County Fair Main Gate and announcements are made from the stage. Photographing, Video or audio taping of performers can result in your equipment being temporarily confiscated and/or you may be removed from the event.*

The following behaviors are subject to prosecution and may result in being removed and banned from the Pima County Fair, without refund:

- Any illegal activity
- Acts or threats of violence
- Bootleg merchandising
- Counterfeiting of or scalping of tickets, ride passes and/or credentials
- Drunken or disorderly conduct
- Destruction of property
- Possession and/or use of illegal drugs
- Underage drinking
- Bullying

Family Order Form

Pima County Fair.com

Invoice: 4-H Fair Tickets

Please return to your community club leader with your payment.

Club Name _____

Family Name _____

Address _____

City, State, Zip _____

Name of Children participating in 4-H

1) _____ 4) _____

2) _____ 5) _____

3) _____ 6) _____

QTY	Description	Unit Price	Total
	Fair Admission Wristband - Youth 5 & under	FREE	
	Fair Admission Wristband - Exhibitor 6 - 10	\$6.00	
	Fair Admission Wristband - Exhibitor 11 - & over	\$12.00	
	Parking Passes (2 only) Per Family	No Charge	
	Additional Parking Passes	\$5.00 each	
		Total Due	

Make checks payable to: Your 4-H Community Club

Thank You For Your Order!

** Please complete form and submit to your club **