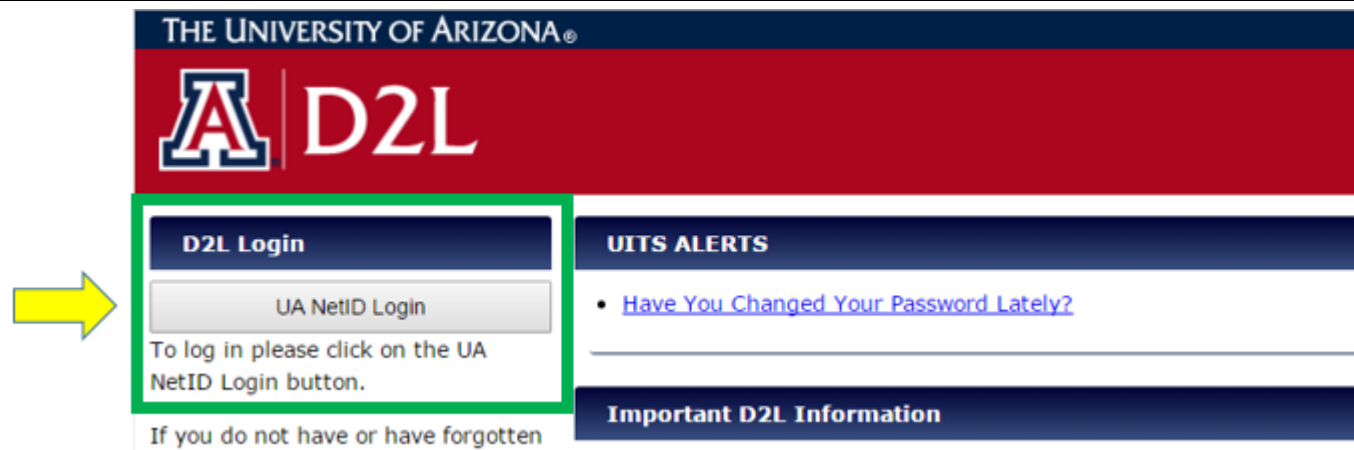


YOUTH SAFETY TRAINING FOR AUTHORIZED ADULTS REGISTRATION GUIDE FOR UA AFFILIATES WITH UA NETID

1. **Login** to D2L
at <https://d2l.arizona.edu/>



2. Click the **Self Registration** link located in the blue banner near the top of the screen.



3. Select **“Student Affairs- Youth Safety Training”**

(TIP: Click on “Course Offering Code” to have the course appear near the top of the list)

My Home > Select a course... ▾

THE UNIVERSITY OF ARIZONA

Self Registration • D2L Help ▾ •

Self Registering Course Offerings

<u>Course Offering Code</u> ▾	<u>Course Offering Name</u>
UAccess Competency Assessments	Administrative Staff Only: UAccess Competency
UA South Getting to Know APA	UA South: Getting to Know APA
Student Affairs - Youth Safety Training	Youth Safety Training for Authorized Adults
SLHS HIPAA training	SLHS HIPAA training

4. Click **Register**

Description

[Course Offering List](#) > **Course Offering Description**

Step 1: View Course Offering Information

Course Offering Name: Youth Safety Training for Authorized Adults
Course Offering Code: Student Affairs - Youth Safety Training
Description:

Cancel Register

5. Click **Submit**. (Your name and email will populate automatically)

Self Registration • D2L Help ▾ • My D2L Tools ▾ •

Registration Form

[Course Offering List](#) > [Course Offering Description](#) > **Registration Form**

Step 2: Enter Registration Information

Required fields are marked with a *

First Name:	<input type="text" value="Wilbur"/>
Last Name:	<input type="text" value="Wildcat"/>
Email:	<input type="text" value="wilbur@email.arizona.edu"/>



6. Click **Finish**. (Your name and email will populate automatically)

Confirmation

[Course Offering List](#) > [Course Offering Description](#) > [Registration Form](#) > **Confirmation**

Step 3: Confirmation

FirstName:	<input type="text" value="Wilbur"/>
LastName:	<input type="text" value="Wildcat"/>
Email Address:	<input type="text" value="wilbur@email.arizona.edu"/>



7. Click **Go to course offering Youth Safety Training for Authorized Adults.**

My Home > Select a course... ▾

A THE UNIVERSITY OF ARIZONA

Self Registration • D2L Help ▾ • My D

Registration Summary

Go to course offering Youth Safety Training for Authorized Adults
Register for another course

8. Click **Content**

A THE UNIVERSITY OF ARIZONA

Youth Safety Training for

Course Home **Content**

Youth Safety Training for Authorized Adults

9. **Scroll** to the bottom of the page. Click **Training Module**.

Please note:
The first few slides are difficult. The narrator is telling you stuff that isn't on the



Contact Info
Jocelyn Gehring
Director, Office of Youth Safety
P: 520-621-8223
E: jocelyngehring@email.arizona.edu

Image by Solo TravelGoals via Unplash

Download Send to Binder

100 % 2 of 2 topics complete

Materials

Training Module

10. You are now ready to begin the course. Ensure your speakers are on and follow the directions to progress through the five modules and complete the 20 question quiz at the end of the training.

You must score 80% or higher on the final quiz to earn credit for the course. (2 quiz attempts permitted)

slide. After the first couple of slides, the narration and the slide content are much more closely aligned and therefore easier to process. Hang in there!!!

THE UNIVERSITY OF ARIZONA

Minor Participant Policy

Resources

Menu Transcript Glossary

- Commitment to Excellence
- Policy on Interactions with Non-Enrolled Minors
- Instructions
- Trigger Warning
- Abuse Awareness
- Course Overview
- Types of Abuse
- Identifying Potential Abusers
- Responding to & Reporting Abuse
- Key Requirements of UA Minors Policy

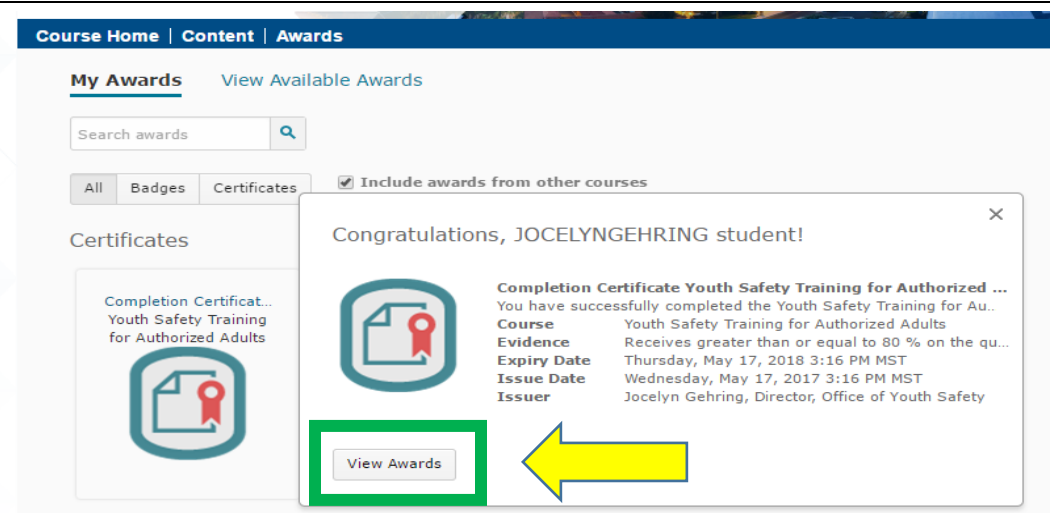
Youth Safety Training for Authorized Adults

Presented by

The University of Arizona
Office of Youth Safety

11. Once you have successfully completed the quiz, you will be prompted to view your **Certificate of Completion**.

When prompted, click **“View Awards”**



12. Click **Generate Certificate** to generate a PDF of your Certificate of Completion.

Open the PDF.



13. Save the PDF of your Certificate of Completion.

14. Provide your supervisor/program director with a copy of your Certificate of Completion (email or hard copy)

You may generate another copy of your certificate at a later time by logging back in to the course and clicking on "Awards" in the course menu bar.



FOR COURSE RELATED QUESTIONS, PLEASE CONTACT

Jocelyn Gehring
Director, Office of Youth Safety
jocelyngehring@email.arizona.edu
(520) 621-8223