## Master Gardener Association Projects

12/18/2003

## "Project" Definition

A "project" is defined as a work effort that:

is a coordinated community or Master Gardener or Cooperative Extension event and

is educational for the public and/or Master Gardeners or supports Cooperative Extension purposes/goals

Note: Manual work by the Master Gardeners is OK as long as the project meets the above goals (per Jeff Schalau).

## Criteria for Approval

The following criteria will be considered when evaluating projects for approval –

- 1. How much Master Gardener personal involvement is being requested (support or actual labor)?
- 2. Does the project fall within the scope of Master Gardener responsibilities?
- 3. Is the effort non-profit for Master Gardeners?
- 4. What is the project timeframe (e.g. single event, ongoing) and does in conflict with other commitments?
- 5. Will the involvement of Master Gardeners be educational in nature?
- 6. Does the project provide value to the community as a whole and/or to the Master Gardener Association/Cooperative Extension?
- 7. If request comes from retail outlet, Master Gardener manual labor is not appropriate, but seminars or demonstrations could be appropriate for volunteer service. Be sure that such service is not exclusive to particular businesses.
- 8. Does the client have an overall lead person on their staff or at the facility?
- 9. Does the client have drawings or documented plans?
- 10. Has the client secured funding?

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