Sample 4-H Club Constitution

**Article I. Name**
The name of our club shall be________________________________4-H Club.

**Article II. Purpose**
This club will work with boys and girls to help them grow into productive, contributing members of our society. The club will offer fun, active opportunities for personal learning and growth through club meetings, projects, hands-on learning, leadership opportunities, fairs and activities.

**Article III. Policies**
The club will hold meetings that will include business, social, recreation, and learning activities. A simple majority (one-half plus one) must be present to conduct official business of the club.

**Article IV. Membership**

**Section A.** This club will follow the current Arizona 4-H policy requirements that define eligibility age for membership. Any youth, without regard to race, color, sex, disability, religion, age, or national origin will be accepted as a member. This club will accept a maximum number of members each year. Once capacity is met, enrollment will be closed until a vacancy occurs.

**Section B.** This club will work with Clover Kids, as well as project members, age 9 through age 18 as of January 1st of the current year. Clover Kids will be part of the total club, but will have separate activity based learning that is appropriate for their age group.

**Section C.** To become a member, you must complete an enrollment form each year with your parent/guardian signature and agree to abide by the rules defined by the club and the Arizona and the County 4-H programs. You must make a commitment to follow the values stated in the 4-H Club Member Pledge.

**Section D.** Members must attend 75% of the club meetings to remain in good standing and to be permitted to exhibit or be judged in 4-H events at the county fair. Members are required to call in advance when they are unable to attend meetings. The officers and Advisors will review all reasons for absences at meetings and determine whether a member is to be kept on the roster.

**Article V. Officers, Elections, and Duties**

**Section A.** This club will have the following officers: President, Vice President, Secretary, Treasurer, Recreation Leader, Historian, News Reporter, Community Service Leader and Webmaster.

**Section B.** Officers shall be elected annually.

**Section C.** A nominating committee of 3-5 members will be appointed by the current president one month prior to elections. The nominating committee will identify at least one member in good standing for each of the officer positions. The slate of candidates will be presented to the member for vote along with a call or additional nominations from the floor. A simple majority vote will confirm each office.
Section D. Officers shall perform duties as defined in the 4-H officer guides and/or resources. The club will vote on vacancies at the next club meeting.

Article I- Name of 4-H Club; Article II-Purpose of 4-H Club; Article III-Membership of 4-H Club; Article IV-Officers, Duties, and Terms; Article V-Meetings of 4-H Club; and Article VI-Amendments.

Article VI. Committees

Section A. Executive Committee
The Executive committee will be made up of President, V. President, Secretary, and Treasurer. The duties of this committee are to handle any business decisions that must be made prior to the next regular business meeting. The club members may also delegate decisions to this group.

Section B. Standing Committees
Standing committees are appointed by the club president and serve as long as needed. The committee will consist of a chair, and enough members to get the task completed.

Article VII. Meetings

Section A. This club will meet a minimum of five times per year. A calendar of meeting dates, times, and locations will be distributed to members.

Section B. Members will be given an excused absence for illness and other reasons. Members are to contact an advisor or officer, prior to the meeting and share why they are unable to attend the meeting.

Article VIII. Enrollment and Registrations

Section A. Annually, members are required to complete a variety of enrollment, registration forms and other paperwork in order to participate in 4-H activities and events such as project judging, fairs, clinics, workshops, camps, and awards. It is each member’s responsibility to meet the deadline for completion of these forms. Failure to complete the materials in a timely manner may result in “non-participation” in the activity.

Article IX-Amendments

The constitution may be amended at any regular meeting by a two-thirds majority of votes cast, providing notice has been given at the previous meeting.