



Pima County Cooperative Extension Advisory Board

Meeting was held via Zoom
Thursday, June 10, 2021, 11:30 am

Meeting Minutes

Attendees

Board Members

Dan Pacheco
Micaela Gibbons
Héctor Campoy
Rick Frey

Public Attendees

None

Claire Zucker, Director

Connie Callahan, Business Manager

Absent

Board Member

Lloyd 'Gabe' Gabriel, Chair
Cheryl Bakari
Kelly Cook

PCCE Staff

Item 1. Call to Order

Claire Zucker called the meeting to order at 11:30.

Item 2. Pledge of Allegiance

Ms. Zucker led the Pledge of Allegiance.

Item 3. Approval of December 2020 minutes

Approval of the December 20, 2020, and March 11, 2022 meeting minutes of the PCCE Advisory Board were postponed because the quorum was not met.

Item 4. Director's Report

Ms. Zucker provided information about the PCCE response to coronavirus, explaining that the office would stay in Phase III for the foreseeable future. While the main office on Campbell is open, in-person is limited because most faculty and staff are working remotely. Ms. Zucker continued her report by providing 3rd quarter outreach numbers, which totaled 6332 individuals with over 13,000 hours of service. She noted that the anticipated reach for FY21 was 24,000 engagements, with over 60,000 hours of service and over 2,400 youth reached.

Business Manager Connie Callahan summarized several staff changes including five resignations over the past few months. She reported that several salary adjustments had occurred in May and that now only a few people were below \$15/hour. Additional merit increases were planned for the end of the fiscal year. She also reported on the year-end expenditures for the Pima County Grant.

Item 5. PCCE Advisory Board Administrative Topics

The Board discussed future meeting formats and scheduling. Several people said that, if health considerations made it possible, they would like to meet in person and see the new kitchen. Mr. Campoy suggested that PCCE staff phone each person to remind them of the meeting the week before. Mr. Pachecho suggested that an early evening meeting might be better for some. Having alternates was also discussed. Ms. Zucker said that she would survey about meeting times in advance of the next meeting.

Item 6. Meetings with Pima County Supervisors

Ms. Zucker shared that she had met or scheduled meetings with all the Pima County Supervisors. After meeting with the Supervisors, she planned to meet with the County Administrator. The hope is that PCCE would be able to move off the Outside Agency contract and instead be a line item in the County budget, consistent with other county Extension offices in the state. The group discussed creating a Spring event at PCCE to engage the Supervisors and others with Pima County Extension activities.

Item 7. Program Highlights

Ms. Zucker reviewed program highlights for Agriculture and Natural Resources which included responding to 188 clients via the online Plant Clinic and virtual gardening talk attendance of over 900 people this quarter. She continued by reviewing outcomes from the SNAP-Ed, EFNEP and 4-H programs. Tucson Village Farm constructed 4 new ramadas and 16 raised garden beds at the new facility and all camps were filled and going very well.

Item 8. Call to the Public

No public comments were made.

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No public comments were made.

Item 8. Scheduling Next Meeting and Future Agenda Items.

The board had the opportunity to offer suggestions for future meeting topics.

Item 9. Adjournment

Ms. Zucker adjourned the meeting at 1:20.