



Once you attend your first National Association of Wastewater Transporters (NAWT) Inspection Training & Certification course, as part of the criteria to be eligible to be an inspector for the Arizona Transfer of Ownership program, ADEQ wants you to maintain your certification. This is done by continuing education. At this time, NAWT is the ADEQ-recognized certifying agent for the Transfer of Ownership Inspection Program for the State. Therefore, Arizona abides by the NAWT Continuing Education policies and procedures [<http://www.nawt.org/training/education.shtml>].

Continuing education

Certification lasts for two years from the date of when you took your first certification training. At the time of your anniversary date, you will be required to show that you have met the continuing education requirement during the two-year period. The requirement is to have 8 hours (1 day) of training on inspection *or* related onsite wastewater subjects. You can submit your documentation any time during the two-year period (but at least six months after the certification or renewal date), and your certification will be renewed at the time of the anniversary date.

So what counts towards recertification?

NAWT considers a wide range of activities and instructional topics to meet your Continuing Education requirements. They have approved hours that are related to onsite system inspection, installation, design, soil and site evaluation, operation or maintenance, and conference attendance – as long as there is a certificate or other proof of attendance supplied with the application.

Are there fees associated with recertifying?

There is a credentialing fee of \$75 for the 2-year credential period. In Arizona, the credential registration fee is included in the course registration fee for the **first** NAWT Inspection Training & Certification course. When obtaining continuing education hours for recertification purposes from any onsite wastewater education course the UA offers, the credential fee is a separate fee.

What happens if I don't get my continuing education completed before my anniversary date?

There is a 1-year grace period after the anniversary/expiration date of the certification in which you can earn the continuing education credits necessary for recertification. ***You will not be considered certified until the continuing education credits are approved by the NAWT Education Committee.*** So, although you have a year to obtain your continuing education after your anniversary date, you will NOT be a certified inspector! Once the continuing education credit requirement documentation is submitted and approved by the NAWT Education Committee, the certification will be renewed with an expiration date two years from the *previous* anniversary date. After the grace period, you must begin the certification process as if you had never taken the NAWT training.

Summary of NAWT Recertification Requirements

1. The requirement is to have 8 hours (1 day) of training on inspection *or* related onsite wastewater subjects to recertify.
2. Renewals occur on the anniversary date regardless of when continuing education hours are obtained (must be after 6 months from last anniversary; see next bullet).
3. There is a 6-month waiting period from the time of certification or recertification to begin accumulating continuing education credit hours. Sessions count as long as they pertain directly to decentralized onsite systems. Proprietary sessions and business sessions will not be approved. The NAWT Education Committee suggests that, if possible, you request approval prior to the event. This will help avoid the situation where you get surprised after attending the event that it is not accepted. A subcommittee of three representatives from the education committee will review requests for approval.
4. Documentation of attendance is required through a certificate or some other official document or letter.
5. The credentialing fee is:
 - a. \$75 for 2-years, and
 - b. FOR ARIZONA:
 - i. \$0 for NAWT Inspection Training & Certification class for first-time participants (the credentialing fee is part of the registration fee).
 - ii. Participants recertifying for 2 years can either pay the credentialing fee (as a separate fee from course registration) OR have NAWT invoice them directly.
6. You have a 1-year grace period after your anniversary date for obtaining continuing education credits. During the grace period, your NAWT certification credential is NOT valid, but will be reinstated upon successful completion of the continuing education approval. After the grace period, you must begin the certification process as if you had never taken the NAWT training.