

# Intermediate Record Book Scoring Rubric

Category	Possible Points	Excellent	Above Average	Average	Needs Improvement	Made Attempt	0
<b>Organization</b>	<b>5</b>	<b>5</b> Include a title page, table of contents and dividers/tabs. All pages are complete signed and in order.	<b>4</b> Includes 2 of the following: a title page, table of contents and dividers/tabs. All pages are complete signed and in order.	<b>3</b> Includes 2 of the following: a title page, table of contents and dividers/tabs. Some pages are incomplete un-signed or out of order.	<b>2</b> Includes one of the following: a title page, table of contents and dividers/tabs	<b>1</b> Includes no title page, table of contents or dividers/tabs	None
<b>Story</b>	<b>10</b>	<b>10</b> Tells a complete story, well written, 1-2 pages, interesting	<b>8</b> Tells a complete story, 1-2 pages	<b>6</b> Tells a story, at least 1 pages	<b>4</b> Wrote a minimum amount. Story is hard to follow or doesn't make sense	<b>2</b> Wrote Something	No story
<b>Photos</b>	<b>10</b>	<b>10</b> Has 3 pages of photos, well laid out. Photos tell a story. Labels give details.	<b>8</b> Has 3 pages of photos well laid out with labels	<b>6</b> Has at least 5 photos and labels	<b>4</b> Has at least 3 photos	<b>2</b> Has at least 1 photo	No photos
<b>Goals</b>	<b>15</b>	<b>15</b> Has more than 4 well-developed goals and detailed steps and achievement.	<b>12</b> Has at least 3 (Can be divided among projects) well-developed goals, steps and achievement.	<b>8</b> Has at least 2 goals, steps and achievement.	<b>5</b> Has a well-developed goal or a couple undeveloped goals	<b>2</b> Wrote None	Blank
<b>Leadership</b>	<b>15</b>	<b>15</b> At least 2 roles, preferably 1 officer position	<b>12</b> At least 2 minor roles.	<b>8</b> At least 1 minor roles or 1 officer position	<b>5</b> Only 1 minor role like committee member or led the pledge	<b>2</b> Wrote None	Blank

<b>Category</b>	<b>Possible Points</b>	<b>Excellent</b>	<b>Above Average</b>	<b>Average</b>	<b>Needs Improvement</b>	<b>Made Attempt</b>	<b>0</b>
<b>Communication</b>	<b>10</b>	<b>10</b> At least 3 items, preferably 1 speaking to the public	<b>8</b> At least 2 items	<b>6</b> At least 1 items, preferably speaking to the public	<b>4</b> At least 1 item	<b>2</b> Wrote None	Blank
<b>Community Service</b>	<b>10</b>	<b>10</b> At least 15 hours	<b>8</b> At least 10 hours	<b>6</b> At least 6 hours	<b>4</b> At least 2 hours	<b>2</b> Wrote None	Blank
<b>Contests, Activities, and Events</b>	<b>5</b>	<b>5</b> Attended at least 5 events	<b>4</b> Attended at least 4 events	<b>3</b> Attended at least 3 events	<b>2</b> Attended at least 1 event	<b>1</b> Wrote none	Blank
<b>Meetings and Project Work</b>	<b>15</b>	<b>15</b> Attended at least 6 meetings or project activities	<b>12</b> Attended at least 4 meetings or project activities	<b>8</b> Attended at least 2 meetings or project activities	<b>5</b> Attended at least 1 meetings or project activities	<b>2</b> Wrote None	Blank
<b>Recognition</b>	<b>5</b>	<b>5</b> Has multiple recognitions listed with a description of each	<b>4</b> Has multiple recognitions listed	<b>3</b> Has at least one recognition listed with a description	<b>2</b> Has at least one recognition listed	<b>1</b> Wrote None	Blank
<b>Financial</b>	<b>10</b>	<b>10</b> Has a complete and detailed list of expenses and income	<b>8</b> Has a detailed list of expenses and income	<b>6</b> Has a minimal list of expenses/income	<b>4</b> Included at least 1 expense	<b>2</b> Wrote None	Blank
<b>Reflection</b>	<b>10</b>	<b>10</b> All questions answered completely with well- thought-out reflection.	<b>8</b> All questions answered completely with reflection	<b>6</b> All questions answered	<b>4</b> Answered some of the questions	<b>2</b> Wrote something	Blank

## Overall

Category	Possible Points	Excellent	Above Average	Average	Needs Improvement	Made Attempt	0
<b>Mechanics</b>	<b>5</b>	<b>5</b> Free of any spelling or grammar mistakes or typos	<b>4</b> Few spelling or grammar issues	<b>3</b> Quite a few spelling and grammar mistakes.	<b>2</b> A lot of spelling and grammar mistakes. Sentence structure issues.	<b>1</b> Wrote none on every page	
<b>Overall Neatness</b>	<b>5</b>	<b>5</b> Very beautiful book. Neatly organized. No neatness issues	<b>4</b> Has only a few issues with neatness.	<b>3</b> Needed some work on neatness (smudges, dirty, sloppy writing, etc)	<b>2</b> Needs a lot of work on neatness (smudges, dirty, sloppy writing, etc)	<b>1</b> Wrote none on every page	