

2025-2026 Annual 4-H Club Re-enrollment Packet

Dear Club Leaders,

Maricopa County 4-H welcomes you back to another new 4-H year! Each 4-H member is required to pay the \$35.00 membership fee through ZSuite. Their enrollment is not finished until all forms are completed, with waivers signed and fees paid. Once the Member has paid the membership fees, we will activate their account, and then they can start participating in 4-H events and activities. Each Club Leader can collect their own club dues, if applicable.

*The 4-H year officially starts on October 1 and ends on September 30. However, we will open the 2025-2026 4-H enrollment on ZSuite on September 1st. To open your club's enrollment, we need **this form filled out no later than August 29th**. We will have forms available to fill out by hand at the Annual Leader's Meeting on August 23rd, but you can send this form electronically anytime before that.*

We encourage you to check out the [Maricopa County 4-H webpage](#), which we update regularly. We will also continue to send out our weekly(ish) e-newsletters.

We recognize you may have questions about what is required, so do not hesitate to contact Valerie Gabrielson by email with your concerns at gabrielsonv@arizona.edu. We are here to support and help you!

Again, welcome to the wonderful world of 4-H!

Forms included in the packet:

- ☐ Club Information Pg. 2
- ☐ Club Description Pg. 3
- ☐ Club Project List Pg. 4-5
- ☐ Club Leaders Pg. 6
- ☐ Explanation Club Financials Pg. 7
- ☐ Club Calendar/Program Plan..... Pg. 8-9
- ☐ Year in Review Pg. 10-11

Please complete the packet digitally and email it to:
gabrielsonv@arizona.edu.

OR

Print out and drop off or mail this packet to:
U of A Cooperative Extension, Maricopa County
Attn: Valerie Gabrielson
4341 E. Broadway Rd.
Phoenix, AZ 85040

Club Information for the Website

Please fill out all the information below. This section will be used to create your club profile on the Maricopa County 4-H club web page (<https://extension.arizona.edu/programs/4-H/4-h-maricopa-county/club-information>). Potential new members will see this information to help them choose the club that is right for them. Please be as detailed as possible.

Club Name: _____

Club Meeting Address: _____

Major Cross Streets: _____

City: _____ Zip Code: _____

Name of Meeting Place: _____

Name and Phone Number of the contact person (for the website): _____

Club Email: _____

Club Website (if applicable): _____

Social Media Account: Facebook _____ Public ☐ Private ☐

Instagram _____ Public ☐ Private ☐

Other _____ Public ☐ Private ☐

Business Meeting Day(s)/Time(s): _____

What date do you close registration for new members? _____

What date would you like the county 4-H staff to come to a meeting? _____

Not including the county fee, how much do you charge for enrollment? _____

Do you have separate project meetings? If so, what projects and when do they meet? _____

Club Description

Please look at your club Description on the [Maricopa County 4-H website](#). Are there any changes that should be made? _____

Try to describe your club so that potential members can choose the right club for them. Include things like the size of your club, community, or project-centered structure, what type of activities you focus on, special events you do every year, etc.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Club Project List

Please check off each project that your club will be offering for the 2024-2025 4-H year. Only mark one box next to each project. Not all projects need to have a check. This information will be used on the Maricopa County 4-H website to help potential members understand your club.

Projects	Offer as part of your general program	Offer as a separate project meeting	Allow members to work on their own
General Animal			
Cat			
Dog			
Companion Pets			
Ag Business			
Veterinary Science			
Entomology			
Gardening			
Livestock Judging			
Horse			
English			
Gymkhana			
Horse Education			
Ranch Horse			
Western			
Large Animal			
Beef			
Dairy			
Goat – Dairy			
Goat – Market			
Sheep			
Swine			

Projects	Offer as part of your general program	Offer as a separate project meeting	Allow members to work on their own
Small Animal			
Cavy			
Goat - Pygmy			
Poultry			
Rabbit			
General			
Cloverbuds			
Self-Determined			
Citizenship			
Cultural Understanding			
Community Service			
Leadership			
Public Speaking			
Shooting Sports			
Archery			
Hunting Skills			
Muzzleloading			
Pistol			
Rifle			
Shotgun			
Western Heritage			

Projects	Allow members to work on their own	Offer as a separate project meeting	Offer as a part of your general program
	Healthy Living		
	Bicycle		
	Hiking		
	Sports		
	Clogging		
	Dance		
	Theater		
	Career/College Readiness		
	Child Development		
	Life Skills		
	Personal development		
	Entrepreneurship		
	Financial Education		
	Health		
	Cake Decorating		
	Cooking		
	Food Science		
	Arts and Crafts		
	Creative Writing		
	Fiber Art		
	Filmmaking		
	Fine Art		
	Interior Design		
	Leathercraft		
	Photography		

Projects	Allow members to work on their own	Offer as a separate project meeting	Offer as a part of your general program
	Quilting		
	Sewing		
	STEM		
	Aerospace		
	All-Terrain Vehicles		
	Augmented Reality		
	Computer Science/Coding		
	Drones		
	Electricity		
	Forestry		
	Geospatial		
	Machining		
	Natural Resources		
	Outdoor Adventures		
	Robotics		
	Rocketry		
	Small Engines		
	Sport Fishing		
	Welding		
	Wildlife and Fisheries		
	Woodworking		
	Other (Fill it in)		

Club Leaders

Leader's Name	Phone Number	Email Address	Need to be certified	Responsibilities/ Projects

Which leader is the fair coordinator (who will get a fair pass and pick up the club's credentials)? _____

Do any leaders have special knowledge in a 4-H project area, who could be a resource to other clubs with questions about that project? (include names and project area) _____

Which leaders would like to have access to the club ZSuite? _____

Explanation of Club Financials Statement

The Maricopa County 4-H Program Staff oversees and is responsible for the proper handling of 4-H Club funds and assets in Maricopa County. All funds collected in the name of 4-H fall under the Arizona 4-H Youth Foundation, which has the fiduciary responsibility for all 4-H funds in Arizona. If your club is handling 4-H money, including 4-H program fees, your club MUST HAVE at least a checking account. Please read the following information, answer, and sign below.

Our club has a checking account: ☐ Yes ☐ No

If your club does not have a checking account, please explain: _____

I agree to follow all of the 4-H Club financial guidelines as outlined in the [AZ 4-H Chartering and Financial Management Guide](#). As the responsible party, I will ensure that our club accurately documents all income and expenses and turns in the required documentation by the due date. In the event that our club leadership changes, I will hand over all accurate and up-to-date accounting documents required by the 4-H Club Financial Guidelines to the new club Organizational Leader.

Organizational Leader Name/Signature: _____

Date _____

Names of all signers on the account: _____

Non-Discrimination Statement

As leader of this 4-H club/group, I certify that this 4-H club/group will not restrict or deny any person membership or participation in its program or activities because of race, color, religion, sex, national origin, age, disability, veteran status, or sexual orientation. This form constitutes a request for use of the 4-H Name and Emblem for educational purposes in accordance with regulations and policies of the University of Arizona Cooperative Extension.

Organizational Leader Name/Signature: _____

Date _____

4-H Meeting Calendar and Program Plan

All clubs must provide a program plan and event calendar (this must include all club events, including meetings, parties, community service, fundraisers, field trips, and special events) for us to ensure that educational opportunities are provided. In addition, this information is required to be on file to qualify for the annual accident insurance that The University of Arizona purchases to cover members who are active in ZSuite while attending club meetings and events. Successful program planning includes goals/desired outcomes, a plan of action, and a general timeline. The following template is provided for your use; however, you may create your own club calendar and program plan, as long as it addresses the requested information below. It is important that if additional club events are added, you email gabrielsonv@arizona.edu to ensure event coverage.

Club Goals/Desired Outcomes for the Year (another format is acceptable, please attach if already completed):

1. _____
2. _____
3. _____

[illegible]

[illegible]

Maricopa County 4-H

Club Year in Review

Please answer the following questions about the 2024-2025 4-H year.

Name of Club: _____

Number of Members Enrolled: _____

Number of Adult Leaders: _____

Number of Members Who Returned: _____

Number of New Members: _____

Number of Members that completed Record Books: _____

Number of Meetings Held: _____

Every member was enrolled on ZSuite

Each member knows and understands the pledge, motto, emblem and colors

Club held at least 8 meetings

Club had a President, Vice-President, Secretary and Treasurer

Club conducted a Parent Meeting

Club was represented at the Annual Leader Meeting

Club conducted a recreation, business, and educational portion of each meeting

A record of each meeting was kept by the Secretary

Club conducted a community service event

Club had a special event (party, campout, tour, etc)

Club conducted a fundraiser

Club conducted at least one team building activity

Club conducted at least one leadership training activity

Club conducted a Member Recognition or Achievement program

Club had a mentor program for younger/newer members to get help

Club was visited by County Extension Staff.

A member or leader wrote an article, blog, press release or interview about 4-H projects or events (or had something written about the club)

Club had a representative (youth or adult) serve on a County Committee

Club was assisted by a community sponsor. Name:

Club was represented at the State Fair

Club was represented at a county event or contest (not fair)

Club was represented at a State contest or event (not fair)

Club was represented at a National contest or event

Club was represented at a Camp

	At Least 50%	At Least 75%	At least 90%
Club Leaders re-enrolled for next year			
Club members gave a demonstration or talk			
Club members were present at each meeting			
Club members entered the County Fair			

50% - 1 point;

75% - 2 Point;

90% - Bonus Points

Green Seal - Accomplished 10 out of 36 4-H Club of Merit requirements

Blue Seal - Accomplished 15 out of 36 4-H Club of Merit requirements

Red Seal - Accomplished 20 out of 36 4-H Club of Merit requirements

Silver Seal - Accomplished 25 out of 36 4-H Club of Merit requirements

Gold Seal - Accomplished 29 out of 36 4-H Club of Merit requirements

Purple Seal - Accomplished 32 out of 36 4-H Club of Merit requirements



Explain why this person deserves this award _____



Cooperative Extension



MARICOPA COUNTY

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Nomination for Maricopa County 4-H Awards

Award:

Name of Nominee: _____

Club: _____

Name of Nominator: _____

Explain why this person deserves this award _____

[illegible]