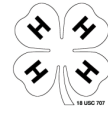




Greenlee County 4-H

Junior Leader

Program Guidelines



What is a Junior Leader?

This program allows 4-H youth members to assist a certified volunteer leader in leading a project area. Youth will actively participate in program planning, become involved in leadership tasks, and help younger members learn by example. Youth will improve their teamwork, leadership, goal-setting, and decision making skills.

Requirements for Junior Leaders*:

- Must be 12 years or older (4-H age, by Jan. 1 of program year)
 - Minimum 2 years in 4-H, not including Cloverbud years
 - At least 2 years experience in project area
- * *Junior Leaders for Cloverbuds may be exempt from these requirements*

Junior Leaders will:

- Assist the project leader with meetings and project duties
- Complete two or more junior leader activities (see Junior Leader Form)
- Set goals and develop a plan to reach them
- Have the desire to develop leadership qualities
- Be a positive example at all times

Process to become a Junior Leader:

- Notify Extension Staff of your desire to be a Junior Leader in a specific project.
- Gain approval from Project Leader.
- Register in 4-H Online as a Youth Volunteer and enroll in the project.
- Meet with the project leader to determine your duties. The leader will be the advisor to the junior leader, and will be in direct line-of-sight supervision of the youth at all times. The 4-H leader will consider the personal goals and abilities of the junior leader plus the needs of the project. The leader and junior leader will jointly decide what the junior leader's responsibilities will be. Check your duties and write three goals on the Junior Leader Form and submit it to the Extension Office for approval prior to beginning the project.
- Be prepared with all supplies and material you need to complete your duties. Be early for meetings to be set up before other youth arrive.
- Diligently follow the Code of Conduct and always set a good example in words and conduct.

*“Learn by
doing”*

Greenlee County 4-H Junior Leader Form

Youth Name: _____ Years in 4-H (not including Cloverbuds): _____

Junior Leader Project: _____ Years in Project: _____

Project Leader Name: _____

Junior Leader Activities:

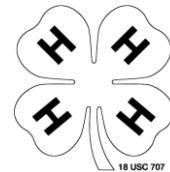
Junior Leaders must complete at least two duties, to be decided with Project Leader. Please check your choices:

- _____ Give demonstrations or help others prepare demonstrations
- _____ Teach a group of 4-H members a lesson or project
- _____ Recruit new 4-H members to the project
- _____ Assist leader in planning meetings or events
- _____ Communicate (email, text, phone, etc.) with members about meetings
- _____ Promote 4-H and your project at community events, newspaper, etc.
- _____ Assist leader in planning and directing recreational activities
- _____ Mentor new members
- _____ Assist members in setting goals and steps to achieve them
- _____ Help members complete project records
- _____ Help set up and clean up meetings and events
- _____ Conduct a meeting
- _____ Help members understand rules and requirements for competitions and completion of project
- _____ Other: _____

- _____ Other: _____

Junior Leaders must set at least three goals that they would like to accomplish. Consider both project and leadership goals. Record the goals and steps to achieve them in your project record. List goals here:

1. _____
2. _____
3. _____



By signing below, you indicate that you have read and will abide by the Junior Leader Guidelines, will complete your duties checked above, and will strive to meet your goals.

Youth Member Signature _____ Date _____

Project Leader Signature _____ Date _____

Parent Signature _____ Date _____

Extension Approval _____ Date _____