Standing Rule - 2007-1

Finance Committee: The treasurer is the chair of the Finance Committee, which includes at least three (3) other members. The Finance Committee is responsible for developing and reviewing fiscal procedures, a fund raising plan, and budget with an agent advisor. The Executive Council must approve the budget, and all expenditures must be within the budget. Any major changes in the budget must be approved by the Executive Council prior to being spent. The fiscal year shall be from October 1 through September 30. Annual reports are to be submitted to the Executive Council and the Pima County Cooperative Extension Office, showing income, expenditures, and pending income. The financial records of the organization shall be made available to the Pima County 4-H Youth Development program membership, the Executive Council and the Pima County Cooperative Extension Office. Passed 5:31.07

We, the Pima County 4-H Executive Council will use an independent bookkeeper to track council expenses and a CPA to do the end of the year reports to the IRS. Passed 7.12.07