



## Pima County Cooperative Extension Advisory Board

Tuesday, December 6, 2022, 11:30 am – 1:30 pm

Meeting was hybrid, attended in-person and via Zoom

### Meeting Minutes

#### In Attendance

##### Advisory Board

Rick Frey

Celia Burkel

Alana Mozar

Amanda Ruboyianes

Jacqueline Bruhn (elect)

##### Absent

Micaela McGibbon

Justin Byrd (elect)

##### PCCE Staff

Claire Zucker, Director

Connie Callahan

Jenn Parlin

Glenda Garcia

##### Public Attendees

None

#### Item 1. Call to Order and Welcome

The Advisory Board Chair Rick Frey called the meeting to order at 11:35 am

#### Item 2. Pledge of Allegiance

Mr. Frey, led the group in the Pledge of Allegiance

#### Item 3. Welcome New Members

Claire Zucker welcomed two new members to the PCCE Advisory Board, both of which were being approved by the Pima County Board of Supervisors at their December 6 meeting. Jacqueline Bruhn, who is a Master Gardener with Pima County Cooperative Extension, was in attendance and provided a brief overview of her background in the program. Justin Byrd was not able to make the meeting, so he will be introduced at the March PCCE Advisory Board meeting.

#### Item 4. Approval of September 7, 2022, Meeting Minutes

Celia Burkel moved for approval of September 7, 2022, Pima County Cooperative Extension (PCCE) Advisory Board minutes. Celia Burkel Amanda Ruboyianes seconded the motion, and all voted to approve the minutes.

#### Item 5. Call to the Public

No members of the public were in attendance.

#### Item 5. SNAP-Ed/The Garden Kitchen

PCCE agent Jenn Parlin provided an overview of the Garden Kitchen program, which has operations in South Tucson. She described The Garden Kitchen funding, which is primarily provided through a USDA SNAP-Ed (Supplemental Nutrition Assistance Program Education) grant. SNAP-Ed/The Garden Kitchen provides seed-to-table, whole health programming to provide equitable health choices for SNAP eligible communities. It particularly focusses on policy, systems, and environmental work, with an emphasis on food access and the appeal of emergency foods, physical activity, and community and home gardens. They have approximately 35 partner sites including Head Start childcare centers, transitional houses community centers, the Veteran's Association, and senior centers. After providing the overview, she and program coordinator Glenda Garcia talked about a new program to create a veggie van to connect local farmers to underserved populations in Tucson.

#### Item 6. Director's Report

Ms. Zucker presented highlights from October-December for all PCCE programs. This included an update on the two new 4-H programs, Juntos and 4-H Ranch Stewardship. The 4-H club program was on track to reach 500 youth and had both beef tagging and beef clinic events in the Fall. She also reported that Tucson Village Farm's Health Living Ambassador's held a KALE conference (Kids of Arizona Leadership Experience), which was attended by nearly 100 people from 7 counties and the Hope Reservation. Their Tunes Under the Moon event attracted over 900 people. The PCCE Master Gardener Program had more than 2000 impacts in September and October and their Fall Plant sale raise approximately \$20,000 to support the program activities. Smartscape program launched a new website and the Family Engagement Program (FEP) is in the process of launching a new website. FEP was invited by the State Prison to start a garden at the Manzanita unit and to offer their Garden Discovery Days program to provide parent education using the activity of growing plants and a metaphor for raising children.

Ms. Zucker reported statistics on the Round Up Newsletter and then provided a financial and staffing update to the Board. She noted that many key positions were vacant, and every effort was being made to fill those positions. She then discussed the status of bylaws and guidance documents and introduced this as a topic for the March 2023 meeting.

Item 8. Calendar Review

Ms. Zucker provided information about several upcoming events including the Sustainable Landscapes Expo, which was scheduled for March 11.

Item 9. Meeting Discussion and Future Agenda Items

At the March meeting the board would review and approve the Pima County Scope of Work and discuss the board Guidance and Welcome document as well as the bylaws.

Item 10. Adjournment

Amanda motioned to adjourn. Celia seconded the motion and the meeting was adjourned.